



City of Herrin

Façade Improvement Grant Program



Application and Agreement

The following includes the Façade Improvement Program
Description and Grant Application



City of Herrin
300 North Park Avenue
Herrin, IL 62948
618-942-3175

Downtown Herrin Façade Improvement Grant Program

The Façade Improvement Grant Program provides financial assistance to property owners seeking to renovate or restore commercial building exteriors. This program is intended to enhance downtown Herrin and achieve overall community beautification through the improvement of the physical appearances of businesses. Through this program the City hopes to make a positive statement about the Herrin business climate to the community, visitors, as well as existing and potential business tenants. Grant funds are made available through the TIF #2 fund which is administered by the City of Herrin.

Goal of the Program

The goal of the program is to preserve historic facades, achieve quality façade improvement, and encourage economic investment within downtown Herrin. The City of Herrin believes that by providing incentives to spur preservation, revitalization and reinvestment in structures within downtown, it will create a more attractive downtown as well as greatly complement the economic development goals of the City of Herrin.

Program Description/Grant Terms

This physical improvement grant provides a matching grant for facades. Grants under this program shall not exceed \$2,500 per business (unless otherwise approved by the City Council). The applicant is expected to match or exceed any awarded program funding through contribution of his or her own capital to the total project cost. (Example: If grant award is \$2,500 then applicant would also have to spend \$2,500 for a total project cost of \$5,000) Grant monies will be distributed after a project is complete and the following documentation has been submitted:

- a.) Photos showing completed work.
- b.) All invoices and receipts validating project costs.

All improvements must be initiated within 4 months and completed within 1 year of grant approval date. If the applicant has not met these requirements, the City of Herrin will re-evaluate the status of the project. At its discretion, the City reserves the right to cancel or extend the funding commitment.

Eligible Applicants and Properties

Façade grant money shall only be used for exterior repairs and renovations on commercial storefronts and facades which front on public streets, alleys or parking areas within Herrin TIF #2. Property owners of commercial property are eligible to apply. All taxable commercial properties located within Herrin TIF #2 are eligible for this program. Mixed use properties (ie. Commercial with residential above) will be considered. Residential homes and apartment buildings will not be considered. Tax-exempt properties may be considered but on a case by case basis subject to budgetary constraints. Properties will not be eligible if any property assessments or property taxes are not paid to date. The applicant must obtain all necessary permits and inspections, and pay any corresponding fees.

The City of Herrin reserves the right to determine the eligibility of all items in a project's scope of work. Eligible items include, but are not limited to:

- Façade rehabilitation
- Storefront repair or rehabilitation
- Door and window repair/replacement
- Exterior Painting
- Awnings
- Lighting
- Tuck pointing and masonry repair
- Signage

Other items that are viewed as necessary or complimentary to the properties exterior renovation as accepted by the City of Herrin

(*Ineligible expenses: construction of all new buildings, purchase of property or buildings;

Application Submittal

To be formally considered for a grant request, an application must be completed and submitted to the City Clerk's Office located at City Hall. Applications can be obtained at City Hall or by calling the Clerk's Office at 618-942-3175 or you may receive an electronic copy by sending an email to shuggins@cityofherrin.com

Application Review

The City of Herrin's decision to accept an application will be based on available funds, the merits of the proposed project, and the support it provides to the general beautification of Downtown Herrin.

CITY OF HERRIN

Façade Improvement Grant Application

Please completely fill out this application and return it to the City of Herrin with the items listed in the checklist on the following.

Applicant Information	Name	Phone
	Mailing Address	Fax
	Email	Federal Tax ID#

Property Information	Address for building for which grant is sought:	
	Property Identification Number(s)	Phone

Proposed Improvement(s) - Check all that apply

<input type="checkbox"/> Brick Cleaning	<input type="checkbox"/> Exterior Doors	<input type="checkbox"/> Streetscape Elements
<input type="checkbox"/> Tuck Pointing	<input type="checkbox"/> Windows and Window Frames	<input type="checkbox"/> Landscaping
<input type="checkbox"/> Painting/Murals	<input type="checkbox"/> Shutters and Awnings	<input type="checkbox"/> Stairs, Porches, Railings
<input type="checkbox"/> Wall Façade Repair & Treatment	<input type="checkbox"/> Exterior Lighting	<input type="checkbox"/> Roofs visible from the Street
<input type="checkbox"/> Original Architectural Features (repair or replacement)	<input type="checkbox"/> Signage Repair or Replacement	<input type="checkbox"/> Improvements for ADA compliance

Other proposed façade improvements (please specify)

Please describe the scope of the proposed project below (include a summary of the building's current condition, areas to be improved and how, as well as any proposed materials or colors).

The following items must be submitted with the Facade Grant Application:

- Completed and signed Herrin Facade Grant Application
- Current photographs of the property to be improved (entire façade and details) Historical photograph of the property to be improved (if available)
- Drawings of proposed improvements (drawings do not have to be architectural renderings, but should be to scale so that the City can understand the proposed project).
- Color and material samples if relevant (material specifications supplied by manufacturer)
- Preliminary estimate of cost

I agree to comply with the guidelines and standards of the City of Herrin Facade Improvement Program and I understand that this is a voluntary program, under which the City has the right to approve or deny any project or proposal or portions thereof.

Applicant(s) Signature _____ Date _____