



**RAFFLE LICENSE APPLICATION
IN THE CITY OF HERRIN, WILLIAMSON COUNTY, ILLINOIS**

APPLICATION INFORMATION

- Type of Organization:** **Business** **Charitable**
- Educational** **Fraternal** **Labor**
- Nonprofit** **Religious** **Veterans**

Name of Organization: _____

Address: _____

Applicant's Name: _____

Email Address: _____ Phone: () _____

Length of time organization has been in existence: _____

Place and date of organization's charter, if applicable:

Place: _____ Date _____

Items required (no later than 30 days prior to the start of all raffle sales):

- Application Fee
 \$10.00 ANNUAL FEE. Fee may be waived by Mayor or City Clerk.
- Articles of Incorporation and/or Charter
- Organization's Raffle Rules
- Organization's IRS Letter of Determination (if applicable)
- Fidelity Bond

OFFICER INFORMATION

President/Chairperson's Name: _____

Address: _____

Telephone #: _____ Email: _____

Secretary's Name (if applicable): _____

Address: _____

Telephone #: _____ Email: _____

Treasurer's Name: _____

Address: _____

Telephone #: _____ Email: _____

Raffle Manager's Name: _____

Address: _____

Telephone #: _____ Email: _____

RAFFLE INFORMATION

Traditional

50/50

Progressive

Ticket Sales:

Date(s) of Raffle Ticket Sales (must not exceed 365 days): _____ to _____

Area(s) where Raffle Tickets will be sold: _____

Raffle Ticket Price: _____

Maximum number of tickets to be sold: _____

Drawing(s):

Date(s) and time(s) of raffle drawing: _____

Location of raffle drawing(s): _____

RAFFLE INFORMATION

For Progressive Raffles, state the day(s) of the week and when winning chances will be determined:

Sunday: _____

Monday: _____

Tuesday: _____

Wednesday: _____

Thursday: _____

Friday: _____

Saturday: _____

List of Prizes and Retail Cost(s):

| Prize | Retail Cost |
|---------------|-----------------|
| _____ | \$ _____ |
| _____ | \$ _____ |
| _____ | \$ _____ |
| _____ | \$ _____ |
| _____ | \$ _____ |
| _____ | \$ _____ |
| _____ | \$ _____ |
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| _____ | \$ _____ |
| _____ | \$ _____ |
| _____ | \$ _____ |
| _____ | \$ _____ |
| _____ | \$ _____ |
| _____ | \$ _____ |
| _____ | \$ _____ |
| Total: | \$ _____ |

BOND INFORMATION

All operation of and the conduct of raffles shall be under the supervision of a single raffle manager designated by the organization. The raffle manager shall give a fidelity bond in the sum of the aggregate retail value of the prizes as set out on the application. The bond shall be in favor of the organization conditioned upon the raffle manager's honesty in the performance of his duties. Terms of the bond shall provide that notice shall be given in writing to the village not less than thirty (30) days prior to its cancellation. The city clerk or his/her designee(s), may waive this bond requirement by including a waiver provision in the license.

AFFIDAVIT

The undersigned hereby attest that all statements made herein are true and correct to the best of our knowledge. The undersigned further certify that they have read Chapter 6-11 of the City of Herrin Code, and that the organization which they represent is qualified and eligible to obtain a raffle license in the City of Herrin according to the requirements as set forth in 230 ILCS 15-0.01 et seq. (State of Illinois Raffles Act) and the City of Herrin Municipal Code Section 6-11, and further certify that we will abide by all rules and regulations as set forth by the State of Illinois and the City of Herrin. Our Audit information will be returned no later than 30 business days from the conclusion of the raffle.

The undersigned also understands and agrees that failure to comply with any of the requirements of the Raffle Ordinance constitutes a violation, and that whoever violates any section of the provisions of this article is guilty of a misdemeanor and may be punished as provided in the City of Herrin Code of Ordinances.

Applicant

President/Chairman

Secretary

Raffle Manager

Subscribed and sworn to me this _____ day of _____, 20_____.

Notary Public

(SEAL)