



SHELLY HUGGINS, CITY CLERK

CITY OF HERRIN

300 NORTH PARK AVENUE

HERRIN, ILLINOIS 62948

(618)942-3175 · Fax (618)988-9115

Email: shuggins@cityofherrin.com

STATE OF ILLINOIS)
WILLIAMSON COUNTY)
CITY OF HERRIN)
CERTIFICATE OF PUBLICATION)

I, SHELLY HUGGINS, DO HEREBY CERTIFY that I am the duly qualified City Clerk of the City of Herrin, Illinois, Williamson County, and as such clerk I am the keeper of the records and files of the City Council of said City.

I further certify that on July 25, 2022 the Corporate Authorities of the above municipality passed and approved Ordinance 19-2022 Amend Chapter 15, Article II, Section 1, Subsection (H) of the Herrin Revised Code of Ordinances.

The pamphlet form of Ordinance 19-2022, included the Ordinance and a cover sheet thereof, was prepared and a copy of such Ordinance was posted in the municipal building and on the municipality's website, commencing on July 26, 2022 and continuing for at least 10 days thereafter. Copies of such Ordinance were also available for public inspection upon request in the office of the City Clerk.

IN WITNESS WHEREOF, I have hereunto set my hand and the official seal of the City of Herrin, Illinois at my office this 26th day of July, 2022.



SHELLY HUGGINS, CITY CLERK
HERRIN, ILLINOIS

SEAL

CITY OF HERRIN

ORDINANCE NO. 19-2022

AN ORDINANCE AMENDING CHAPER 15, ARTICLE II, SECTION 1,
SUBSECTION (H) OF THE HERRIN REVISED CODE OF ORDINANCES

ADOPTED BY THE CITY COUNCIL OF THE
CITY OF HERRIN, ILLINOIS, JULY 25, 2022

PUBLISHED IN PAMPHLET FORM BY AUTHORITY OF THE CITY COUNCIL OF
THE CITY OF HERRIN, WILLIAMSON COUNTY, ILLINOIS, THIS 26TH DAY OF
JULY, 2022.

Shelly Huggins
City Clerk

ORDINANCE 19-2022

AN ORDINANCE AMENDING CHAPTER 15, ARTICLE II, SECTION 1, SUBSECTION (H) OF THE HERRIN
REVISED CODE OF ORDINANCES

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HERRIN, ILLINOIS AS
FOLLOWS:

Section 1. That Section 15-2-1(H) be removed and the following inserted in lieu of:

15-2-1 Compensation for Department Directors & Employees

(H) Codes Administrator/Inspector

Annual Salary: \$50,000

Residency is required within the City Limits of Herrin. Residency is required within
six (6) months of employment.

The following benefits will also be provided to the Codes Administrator/Inspector:

- Company Cell Phone
- Company Vehicle IMRF
- Pension

The City will provide the single rate of insurance coverage at full cost to the city. If
the Codes Administrator/Inspector opts to not take the medical insurance, they will
receive 50% of the cost of the single rate of insurance coverage in their pay. That
payment will be made on the first pay check of each month. This insurance pay will be
a non-pensionable item, but will be considered part of their base wage.

The Codes Administrator/Inspector will have a clothing allowance of \$650.00

The Codes Administrator/Inspector will receive vacation time, personal time, and sick
time as follows:

One year of service	One week vacation
Two years of service	Two weeks of vacation
Five years of service	Three weeks of vacation
After five years of service	One additional day per year for each year of service past five years up to Fifteen (15) additional days, not to Exceed thirty (30) working days total

The Codes Administrator/Inspector may carry accrued vacation credit from year to year, if
vacation is canceled at the fault of the City.

Upon retirement, the Codes Administrator/Inspector shall be allowed to sell back
unused personal and vacation time at the Codes Administrator/Inspector's full current
hourly rate. The city may choose to make partial payments towards the sell back
amounts as needed, so long as the full value is paid by 90 days after the Codes
Administrator/Inspector's retirement date. The Codes

Administrator/Inspector may request the city to delay payments for up to six months (for tax or other purposes).

The Codes Administrator/Inspector will receive three personal days per year. If the three personal days are cancelled at the fault of the City, they may accrue the personal days from year to year.

Sick leave is as follows: One eight-hour day shall be granted to the Codes Administrator/Inspector per month for non-work-related illness or injury to the Codes Administrator/Inspector or member of the Codes Administrator/Inspector's immediate family. The Codes Administrator/Inspector will be paid for half of their sick time and half of the sick time will be credited to IMRF at the time of retirement. The amount to be paid shall be at the current rate of the Codes Administrator/Inspector.

The Codes Administrator/Inspector shall be considered probationary for six (6) months from the date of hire. The Employer may terminate the Codes Administrator/Inspector without cause during the six (6) month probationary period. The Employer will provide a performance review after sixty (60) days of the date of hire.

A yearly performance review will be conducted for the Codes Administrator/Inspector. The performance review will be conducted by the mayor.

The Codes Administrator/Inspector will receive an annual salary increase each year on May 1st beginning May 1st, 2023. The amount of the annual salary increase will be determined based on the performance review and by the cost-of-living. The raise will be at least two percent (2%) but no more than three percent (3%). The cost-of-living shall be based on the Inflation Index as determined by the U.S. Department of Labor.

***IN THE EVENT, THE CURRENT CODES ADMINISTRATOR/INSPECTOR STEPS DOWN OR IS TERMINATED, THIS CONTRACT WILL BE REVIEWED AND REVISED AS THE CITY SEES FIT.**

Section 2. This ordinance shall become effective upon its passage, approval and publication in accord with law.


Section 3. This ordinance is passed pursuant to the home rule authority of the City of Herrin, Illinois.

PASSED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR OF THE CITY OF HERRIN, ILLINOIS ON THE 25th DAY OF JULY, 2022.


Shelly Huggins, City Clerk

<u>NAME</u>	<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alderman David Shoemake	X			
Alderman Sheila Ahlgren				X
Alderman Paul York		X		
Alderman Randy Crompton	X			
Alderman Scott Kinley	X			
Alderman Steve Miller				X
Alderman Marilyn Ruppel	X			
Alderman Bill Sizemore	X			

APPROVED BY THE MAYOR OF THE CITY OF HERRIN THIS 25TH DAY OF JULY, 2022.


Steve Frattini, Mayor

ATTEST:


Shelly Huggins, City Clerk



SHELLY HUGGINS, CITY CLERK

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